

## Housekeeping Assistant

Camp Oty'Okwa, a residential camp in the Hocking Hills owned and operated by Big Brothers Big Sisters of Central Ohio, is looking for caring, responsible staff to help us provide positive experiences for disadvantaged youth from all across the state of Ohio.

### **Responsibilities include:**

- A. Assist head of housekeeping in all areas of cleaning.
- B. Do a weekly inventory of cleaning supplies and cabin needs and relay information to the Food Service Director & Facilities Director.
- C. Notify Food Service & Facility Director of any damages.
- D. Cleaning of all cabins.
- E. Making sure that all cabins are clean and ready for rental groups and summer camp.
- F. Create and foster an atmosphere of friendliness and hospitality at camp to ensure an enjoyable experience for staff, campers, parents and guest.
- G. Participate in other areas of camp when needed.
- H. All other duties and task assigned to you by Facilities Director.

### **Position Requirements:**

- A. Must be at least 18 years of age.
- B. Ability to work with little supervision and maintain a high level of performance.
- C. Working quickly without compromising quality.
- D. Must have reliable transportation and driver license.
- E. Must be willing to work weekends and evenings.
- F. Must be able to bend, reach and stoop.
- G. Must be able to work alone.

Our busiest times at camp are April-November. This is a part-time position. Pay is \$10.00 an hour.

Please contact Betty Garrett, Camp Food Service & Facilities Director, for more information or to apply at:

614-946-4379 (c)

Email: [bgarrett@bbbscentralohio.org](mailto:bgarrett@bbbscentralohio.org)

